

For official use only

1. Date application received: _____ Official stamp

2. Date application received by Officer: _____
3. Date letter of acknowledgement sent: _____
4. Date of Development Committee meeting: _____
 Recommendations of Development Committee: £ _____ / No grant
 Notes: _____

5. Date of Council meeting: _____
 Council's decision £ _____ / No grant
 Notes: _____

6. Date applicant notified by letter of Council's decision: _____
7. Date advanced order sent to Accounts: _____
8. Date advanced-order cheque received: _____
9. Date advanced-order cheque posted: _____
10. Date receipts and report received: _____
11. Date final order sent to Accounts: _____
12. Date final cheque received: _____
13. Date final cheque posted: _____
 Officer's notes: _____

Heritage – Group – Grant Application Form

Before completing this form, please refer to the Council's guide to grant aid and the conditions relating to Heritage Grants.

If you need any help in completing the form, please contact the Museums and Heritage Officer on (028) 9034 0064 or Email: scurry@newtownabbey.gov.uk

Please fill in this form clearly in black ink.

1. Name of your group or organisation _____

2. Is the group or organisation affiliated to any other body existing outside the Borough? Yes No
(Please tick the appropriate box)
 If Yes, please give details of the relationship including fees, etc. _____

3. When was your group or organisation formed? _____

4. Why was your group or organisation formed? _____

5. List your group or organisation's recent key activities related to the heritage of Newtownabbey Borough, including dates, venues, audience figures, etc.
(Please enclose posters, press cuttings, literature, etc.)

(Continue on another sheet if necessary)

6. Where does your group or organisation meet? _____

7. Name of your contact person and their full address for correspondence
 Contact person's name: _____ Position: _____
 Address: _____

 Postcode: _____
 Tel: _____ Fax: _____ Email: _____

8. Names and addresses of those holding office in the group:
 Chairperson: _____ Secretary: _____ Treasurer: _____

 Postcode: _____ Postcode: _____ Postcode: _____
 Tel: _____ Tel: _____ Tel: _____

9. Membership:
 Number of members: _____ Number of members living in Newtownabbey: _____

